



WCBC Privacy Statement

West Croydon Baptist Church Privacy Notice for collecting contact information from church attendees.

This privacy notice is an addendum to West Croydon Baptist Church's main privacy statement and notices. The Charity Trustees of West Croydon Baptist Church can be contacted by ringing 020 8689 4527 or emailing office@westcroydon.com.

We are collecting your name and contact details in order to fulfil our responsibility to provide a safe environment in which those attending West Croydon Baptist Church can pray and worship during this COVID-19 recovery phase. We will only use this information to contact you in the event that we believe you may have come into contact with a suspected case of COVID-19 at WCBC Baptist Church and it may be necessary to share your details with NHS Test and Trace if they are requested for contact tracing and the investigation of local outbreaks. Your name and contact details will temporarily be securely stored in a locked cabinet in WCBC's office. They will be retained for a period of 21 days in line with government guidance and then disposed of within the following 7 days.

Please inform West Croydon Baptist Church as soon as possible if you test positive for coronavirus or develop any of the following COVID-19 symptoms:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest. The Information Commissioner's Office has published guidance on data handling during the pandemic. Please see www.ico.org.uk/coronavirus.